

# PLANNING MEETING AGENDA

1. PSC brings meeting to order, validates attendees, and reviews ground rules, agenda, and meeting expectations.
2. Command provides opening remarks.
3. SOFR provides safety status briefing.
4. SITL conducts a briefing on the current situation and projections for the next Operational Period. This may incorporate briefings from the OSC, EUL, THSPs, and others as appropriate.
5. PSC verifies Command's priorities, decisions, and objectives are still valid.
6. OSC provides briefing on current operations followed by an overview of the proposed plan.
7. SOFR highlights significant safety issues pertaining to the plan and appropriate controls.
8. PSC solicits final input and verbal support for the proposed plan from each Command & General Staff member.
9. PSC requests Command's approval of the plan as presented. Command may provide final comments on the plan.
10. PSC verifies Command's information reporting thresholds and time critical expectations.
11. PSC reviews tasks/open actions (ICS-233).
12. PSC covers assignments and deadlines for preparing for the IAP and requirements and expectations for the Operations Briefing.
13. PSC covers next meeting and planning process assignments.