

## General Activities

#### Tactics Meeting Prepare for the Planning Meeting OPS Section Chief develop strategy & tactics (plan of Block of time set aside for the Command & General Staff to prepare for the Planning meeting, updating charts, maps, & action for next OPS period to meet IC/UC direction, OPS Section Chief's plan of action, i.e., Safety Plan, etc. Prepare for the Tactics Meeting Block of time set aside for **Tactics** Prepare for **Planning OPS & Planning to discuss** Meeting **Planning Meeting** Meeting & document strategies, tactics & contingencies: time to draft ICS-215 & identify OPS organizational requirements Strategy/Command & General Staff Meeting Prepare for **Tactics Meeting IAP Preparation** Set up meeting room and Approval Meet and brief Command & General Staff on IC/UC direction, objectives & priorities Strategy Meeting/ Assign work tasks Command and Resolve problems & clarify Operational staff roles and General Staff Meeting **Period Briefing** (if necessary) IC/UC Develops/Updates Incident Objectives Establish priorities **Progress** IC/UC Execute Plan Develop response and Assess Develops/Updates objectives **New Operational Progress** Identify response emphasis **Incident Objectives Period Begins** Agree on operating policy,

#### Planning Meeting

- Meeting for the IC/UC, Command & General Staff, to review planned actions and finalize information that Incident Action Plan (IAP)
- IC/UC on planned actions

### IAP Preparation and Approval

- Time block set aside for completing all documentation associated with the IAP
- IC/UC approves IAP
- Duplicate plan for distribution

### **Operational Period Briefing**

- Provide operations briefing to Ops Section Personnel
- Ensure support to operations in place
- Deploy next operating period resources

# Execute Plan & Assess

- Monitor on-going operations & make tactical adjustments
- Measure/ensure progress against stated objectives
- Debrief resources coming off shift
- Prepare to brief UC/Planning on accomplishments

#### Initial UC Meeting (if Unified Command)

- Determine UC
- Agree on organization
- Identify command post & support facilities

procedures, and guidelines

- Order appropriate staffing Incident Briefing
- Brief command on initial
- response activities
- Clarify issues & concerns Discuss planned operations & direction
- Identify incident escalation potential

### Initial Response and

- Assessment
- · Manage initial response activities
- Conduct Initial Assessment
- Develop plan of action
- Complete ICS-201
- Prepare for command briefing

**Initial Response** and Assessment Notification

Initial Response

Incident

Initial UC Meeting

(if Unified Command)

**Incident Briefing** 

Agency Administrator

Briefing (if appropriate)

Meeting

Briefing

Action