

# Safety Officer Activities

**Prepare for the Tactics Meeting**

- Obtain briefings from field ASOFRs.
- Work with Ops & Plans & develop Hazard/Risk Analysis for draft ICS-215 using an ICS-215a.
- Make notes on safety equipment required.
- Identify safety support staff required.
- Identify locations for safety equipment and locations such as medical aid stations.

**Tactics Meeting**

- Continue to work with Ops & Plans & develop risk analysis for draft ICS-215 using an ICS-215a.
- Make notes on safety equipment required.
- Identify safety support staff needed.
- Identify locations for safety equipment and locations such as medical aid, eye wash and personnel decon stations.

**Prepare for the Planning Meeting**

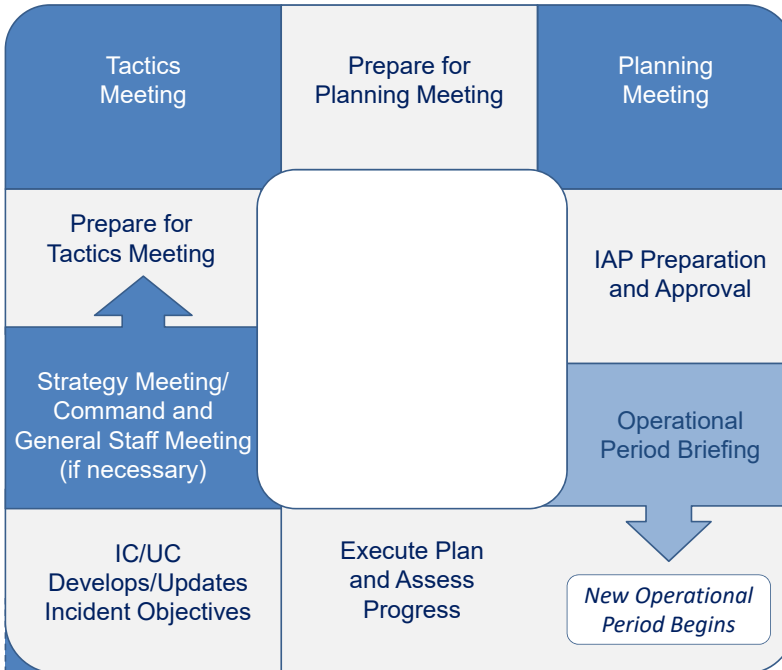
- Contact field personnel.
- Meet with Logistics to ensure ordering of safety equipment
- Prepare safety briefing prior to Planning Meeting.

**Planning Meeting**

- When called upon, provide a safety briefing report on:
  - # injuries and near misses
  - Preventative/corrective actions
  - Top three hazards and safeguards
- Place emphasis on Hazard/Risk Analysis and support of the Tactical Plan.
- Report on status of any tasking assigned by UC/IC.

**Strategy/Command & General Staff Meeting**

- Provide input when called upon or when a serious safety issue surfaces.
- Review safety implications of Operational Periods (fatigue).
- When objectives are discussed, ensure that there is a safety objective.
- Begin identifying Safety staff support for meeting UC/IC objectives.
- Ask questions and understand assignment/mission.



**IAP Preparation and Approval**

- Complete Safety Plan.
- Complete IAP Safety Message.
- Add "General Safety Message" to ICS-202.
- Ensure that Safety Organization is reflected on ICS-203.
- Add safety instructions in block 8 of ICS-204s.
- Review Medical Plan, ICS-206.
- Review Communications Plan ICS-205.

**IC/UC Develops/Updates Incident Objectives**

- If present, provide input when called upon or when a serious safety issue surfaces.
- Review safety implications of Operational Periods (fatigue).
- Ensure that there is a safety objective.
- Begin identifying Safety staff support for meeting UC/IC objectives.
- Identify availability of Safety staff support from agencies/organizations represented in the Unified Command.
- Identify Technical Specialists needed.

**Initial UC Meeting (if Unified Command)**

**Incident Briefing**

**Agency Administrator Briefing (if appropriate)**

**Initial Response and Assessment**

**Notification**

**Execute Plan & Assess Progress**

- Continue to receive periodic updates from Assistant Safety Officers in the field.
- Tour the field via air, ground, or water to assess progress.
- Tour the ICP to gauge crew performance and facility safety.
- Review outstanding UC tasks and complete them.
- Prepare for UC Update Objectives Meeting.

**Initial Response and Assessment**

- Conduct full hazard/risk assessment.
- Identify hazards, evaluate exposures and implement controls to safeguard responders and public.
- Work with IC/OSC to establish control areas, exclusion zones, decontamination zones, support zones, safe refuge areas, evacuation distances and assembly areas.

**Incident**

**Incident**

- Ensure that an appropriate and safe initial response is mobilized.
- Provide advice as needed
- Closely monitor initial operations.

Meeting

Briefing

Action