Technical Specialist Activities

Prepare for the Tactics Meeting
- Coordinate with PSC
- Follow up on any open action items that are your responsibility
- Ensure that IMT is aware of technical capabilities
- Assist OSC with drafting strategies and tactics for technical objectives, including alternative and/or contingency strategies using an ICS-234
- Outline technical work assignments and required resources and equipment using an ICS-215
- Work with SOFR on technical issues related to the risk/hazard analysis using an ICS-215a
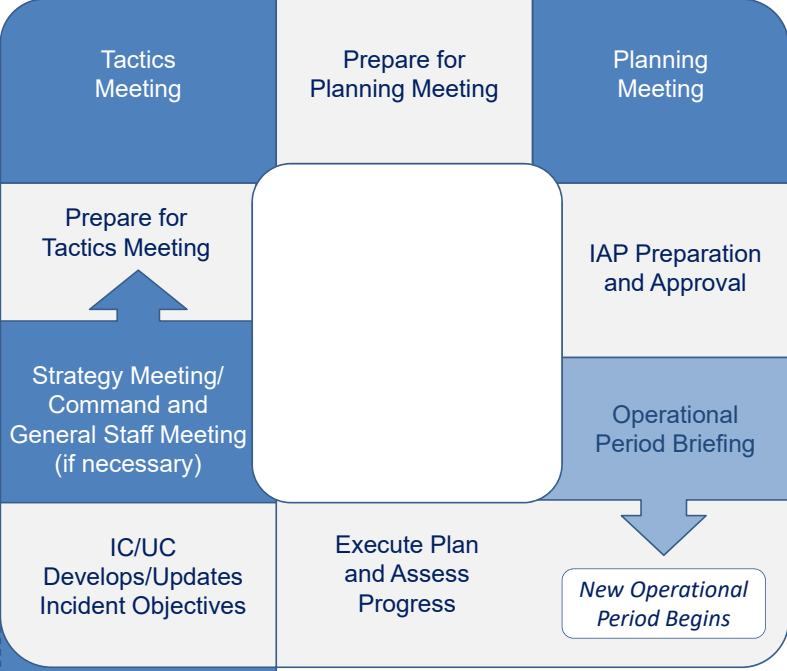- Utilize reachback capabilities

Tactics Meeting
- Coordinate with PSC and other THSPs
- Support OSC product development and presentation
- Prepare and deliver an up-to-date technical briefing, if requested
- Provide current modeling predictions and explain data products
- Review strategies and tactics, ICS-234
- Review work assignments & resources requirements, ICS-215
- Review safety analysis, ICS-215a
- Identify shortfalls and voice concerns
- Ensure appropriate resources are assigned to technical assignments
- Make notes on specialized resources and equipment required

Prepare for the Planning Meeting
- Coordinate with OSC, SITL, & others who may provide a briefing
- Validate modeling predictions
- Meet with RESL to ensure technical and specialized resources are available
- Meet with LSC/SUPL if technical and specialized resources need to be ordered

Planning Meeting
- Prepare and deliver an up-to-date technical briefing, if requested
- Provide current modeling predictions and explain data products
- Answer technical questions that arise during the meeting
- Assist OSC with briefings technical strategies and tactics
- Explain technical work assignments
- Explain technical resource capabilities
- Provide support for proposed plan

Strategy/Command & General Staff Meeting
- Coordinate with PSC and/or SITL
- Prepare and deliver and up-to-date technical briefing, if requested
- Provide current modeling predictions and explain data products
- Clarify technical objectives and priorities
- Clarify technical limitations and constraints
- Provide input on technical issues when called upon
- Receive work tasks and assignments
- Identify technical support personnel
- Ensure realistic expectations were set

IC/UC Develops/Updates Incident Objectives
- Coordinate with PSC
- Provide recommendations as appropriate for the development of Command priorities
- Provide assistance in developing technical incident objectives
- Ensure objectives are realistic given technical issues
- Ensure limitations and constraints of technical resources and operations are documented
- Assist Command in identifying SOPs needed to support the response

Execute Plan & Assess Progress
- Assess technical field activities for effectiveness and provide feedback to OSC/PSC as appropriate
- Update and disseminate modeling predictions and data products
- Prepare and deliver technical briefings and attend media briefings, as required
- Prepare technical briefings for next planning cycle
- Continue work on technical, support, contingency, and long-range plans
- Stay informed on technical operations
- Brief appropriate personnel on technical accomplishments
- Work with the LOFR to help facilitate understanding among stakeholders
- Utilize reachback capabilities

IAP Preparation and Approval
- Develop IAP support Provide technical input to the IAP development
- Ensure appropriate level of technical information is included in ICS-204s
- Coordinate with OSC, SITL, and others who may provide a briefing
- Review technical portions of the IAP
- Ensure appropriate technical and support plans/procedures are developed

Operational Period Briefing
- Deliver an up-to-date detailed technical briefing, if requested
- Provide current modeling predictions and explain data products
- Inform ops personnel on how they can request and utilize your technical capabilities expertise
- Meet with appropriate personnel after the briefing to address technical issues

Initial UC Meeting (if Unified Command)
- Provide technical assistance and expertise as requested
- Assist Command in making key decisions, such as Incident AOR and closures

Incident Briefing
- Clarify issues and concerns
- Clarify role in IMT organization
- Ensure adequate workspace, equipment, supplies, and personnel
- Utilize in-briefing checklist

Initial Response and Assessment
- Gather initial response info and report to PSC
- Conduct a technical assessment and report findings
- Establish reachback capabilities

Central flow diagram

- Tactics Meeting
- Prepare for Planning Meeting
- Planning Meeting
- Prepare for Tactics Meeting
- IAP Preparation and Approval
- Strategy Meeting/ Command and General Staff Meeting (if necessary)
- Operational Period Briefing
- IC/UC Develops/Updates Incident Objectives
- Execute Plan and Assess Progress
- *New Operational Period Begins*
- Initial UC Meeting (if Unified Command)
- Incident Briefing
- Agency Administrator Briefing (if appropriate)
- Initial Response and Assessment
- Notification
- **Incident**

Initial Response

Legend
- Meeting
- Briefing
- Action