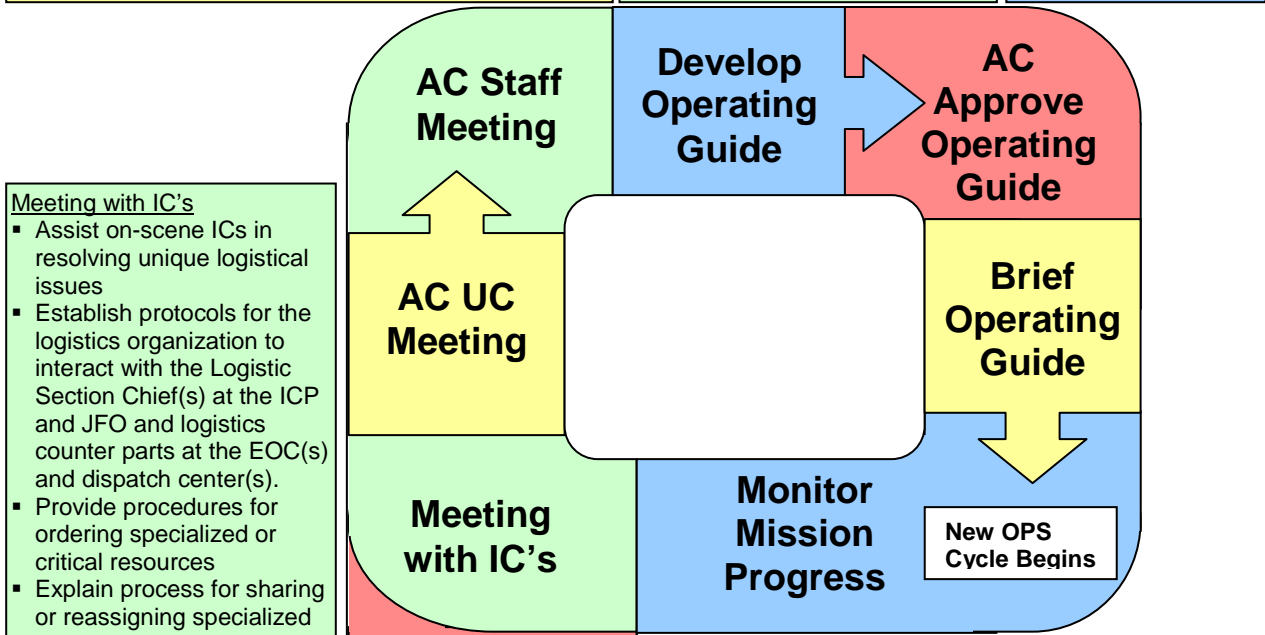


Area Command - Logistics Activities

<p>AC UC Meeting</p> <ul style="list-style-type: none"> Working with the AC Finance/Admin Chief, establish procurement process Evaluate facility security and safety Ensure that the Area Command Post is set up Check AC team needs (e.g., lodging, food) Establish and brief the resources ordering procedure Establish secure and non-secure communications system Establish property accountability system 	<p>AC Staff Meeting</p> <ul style="list-style-type: none"> Brief staff on logistic procedures Provide status on communications capabilities Identify logistical limitations that impact support to the incidents Brief Area Command on status of ordering special equipment Report on national drawdown of critical resources 	<p>Develop Operating Guide</p> <ul style="list-style-type: none"> Ensure Communications Plan is completed (ICS AC205-CG) Update key contact phone book Provide documentation on logistic procedures
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- Meeting with IC's**
- Assist on-scene ICs in resolving unique logistical issues
 - Establish protocols for the logistics organization to interact with the Logistic Section Chief(s) at the ICP and JFO and logistics counter parts at the EOC(s) and dispatch center(s).
 - Provide procedures for ordering specialized or critical resources
 - Explain process for sharing or reassigning specialized or critical resources
 - Explain demobilization process for specialized or critical resources

- Check-in, AC Briefing & Establish AC Command Post**
- Initiate contact with vendor providers
 - Capture contact numbers and develop AC phone book
 - Develop a facilities footprint
 - Allocate space
 - Determine physical security needs
 - Determine communication security needs
 - Ensure safety of facilities
 - Develop a facilities evacuation plan
 - Initiate contact with Logistic Section Chief(s) at the ICP and JFO and logistics counter parts at the EOC(s) and dispatch center(s)

- Check-in, AC Briefing & Establish AC Command Post**
- Activate AC Organization**
- Executive Briefing**

- Activate AC Organization**
- Evaluate facility requirements
 - Identify logistics staffing requirements
 - Identify logistics space requirements
 - Identify services and support needs

Initial Activities

- Brief Operating Guide**
- Address logistical support and services
 - Status of critical resources in ordering pipeline
 - Discuss demobilization process for releasing and/or reassigning critical resources

- Monitor Mission Progress**
- Address ongoing logistical support/service issues
 - Conduct a Logistic function staff meeting
 - Ensure appropriate communications is in place
 - Evaluate space requirements and make adjustments as needed
 - Monitor Command Post security
 - Source critical and specialized resources
 - Evaluate logistics staffing needs and order as needed