



1 Refer to Attachment "Considerations for determining when to use Branch Level Planning"

2 Refer to Attachment "Branch Level Planning Development Checklist"

Considerations for determining when to use Branch Level Planning

The OSC and PSC will determine if Branch Level Planning is appropriate for the situation.

- Classification level of the tactical operation (e.g., weapons accident)
- During the initial phase of an incident, when the incident situation is not well known and the Planning Section is not robust
- The technical qualifications necessary to do effective planning resides with the tactical asset (e.g., SWAT, high angle rescue, US&R)
- When specialized tactical assets are operating off pre-determined Division Assignment forms, ICS-204
- Geographic separation from the ICP makes it impractical to have tactical planning done at the ICP

Branch Level Planning Development Checklist

What level of support is required by the following functions?

Planning Section

- Resource tracking of Branch assets (e.g., Check-in, demobilization)
- Incident situation update requirements (e.g., FOBS, situation reporting to ICP)
- GIS mapping capabilities
- Modeling (ALHOA, CAMEO, NARAC)
- Meteorological forecast
- Technical Specialist
- Resource ordering of Branch assets (who will do it)
- Branch level incident documentation¹
- Reporting requirements between the Branch and Planning (e.g., how often, method)
- Support plan development (e.g., incident evacuation plans, decontamination plans)
- Contingency plans (e.g., an incident within an incident)
- Planning support material (e.g., forms, T-cards)

Logistics Section

- Incident communications management in support of the development of the Incident Action Plan form ICS-205, Incident Communications Plan (e.g., frequencies assignment, secure communications)
- Medical Plan
- What facilities are required to support the Branch?
- What level of incident support facility security is required?
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Operations Section Chief

- Communicates Command's direction (e.g., decisions, priorities)
- Collection of operational effectiveness reports from the Branch
- Provides assistance and support in developing strategies
- Delineation of authority between OSC and OPBD
- Air Operations support
- Reporting thresholds (e.g., critical information)
- Coordination with other Command and General staff as needed to maximize effectiveness and efficiency of Branch operations

Safety Officer

¹ Documentation of unclassified documents and activities

- Assignment of Assistant Safety Officer(s) (ASOFR)
- Site Safety Plan development and implementation
- Management of PPE issue, use, and disposal for the Branch
- Coordination with Medical Unit Leader and other medical entities as necessary to assure most expeditious access to medical services for Branch personnel
- Provide safety input into Branch planning, process, and documents
- Agreement on the authority of ASOFR's from the Safety Officer
- Safety reporting requirements back to the ICP