

Liaison Officer Activities

Though not normally at this meeting, the LNO can use the time for some of the following:

- Meet with agencies and stakeholders
- Finalize Command tasks
- Meet with Liaison staff
- Tour the operational area
- Provide briefings to VIP's, stakeholders, or others as necessary

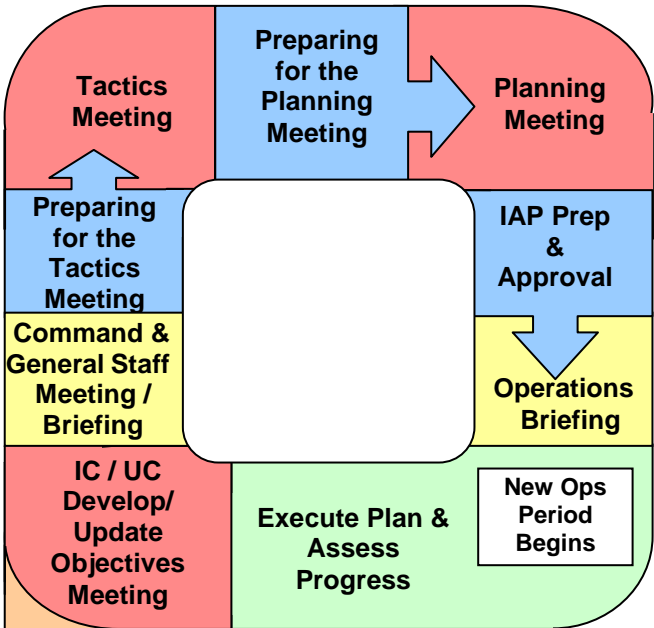
Obtain briefing from ALNOs
 Prepare summaries of Liaison activities and stat's
 Coordinate with other IMT staff on shared projects to ensure unity during Planning Meeting discussions

When called upon, provide Liaison activities brief, including:

- Items from ALNO's at other facilities
- Liaison statistics.
- Status of tasking assigned to liaison
- Issues and concerns
- VIP activities

Be prepared to indicate LNO support for the proposed tactical plan of action

Obtain briefing from ALNO's at locations other than ICP
 Contact agency rep's to discuss objectives for upcoming op period & their support/requirements.
 Meet with OSC to provide agency info, requirements and concerns
 Pass info back to ALNO's as needed
 Begin developing LNO outreach plan



Review IAP for Liaison info:

- 203 reflects Liaison org.
- 204's include:
 - Specific agency info & requirements
 - Resource compatibility for work assigned
 - Need for clarification

Review support plans
 Provide feedback to IMT on agency view of proposed plan

Ensure that there is clarity on liaison related priorities, objectives, SOP's and tasks
 Provide briefing/update on Liaison status
 Ask questions and ensure understanding of Command expectations
 Discuss briefing schedule with Command and PSC

Summarize info needed by field supervisors to perform work assigned:

- Specific agency requirements
- Any precautions for affected parties
- Cooperating agency info
- Need for effectiveness feedback

Provide recommended priorities, objectives, tasks and SOP's as requested
 Assist (if requested) in determining appropriate Command makeup.
 Provide other recommendations as requested

- Initial UC Meeting
- Incident Brief ICS-201
- Initial Response & Assessment
- Notification
- Incident/Event

Initial Response

Confirm agency and stakeholder involvement
 Review contingency plans
 Determine OSC's support needs & reach out to agencies & industry
 Assess response AOR for affected and involved parties
 Assemble LNO staff and establish work areas in ICP and at other locations

Obtain updates from OSC on agency/ stakeholder resource effectiveness
 Evaluate Liaison organization effectiveness
 Receive feedback from ALNO's at other locations
 Meet with Agency Representatives
 Review/update any outstanding tasking from Command
 Prepare as requested any recommendations for Command's use in Objectives Meeting

Receive initial response information
 Begin establishing agency, stakeholder and involved party outreach