

1. Area Command Identifier	2. Management Cycle(Date/Time) From: To:	AREA COMMAND DIRECTION AC 302
3. Area Command Key Decisions and Procedures:		
4. Area Command Overarching Priorities:		
5. Area Command Limitations and Constraints:		
9. Prepared by: (Assistant Area Commander Planning)		Date/Time
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6. Area Command Objective(s)

7. Area Command Emphasis for Management Cycle (Safety Message, Areas of Emphasis)

9. Prepared by: (Assistant Area Commander Planning)	Date/Time
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AREA COMMAND DIRECTION (AC 302)

Purpose. The AC 302 Area Command Direction form describes the overall Area Command (AC) direction including key decisions and procedures, overarching priorities, limitations and constraints, objectives, emphasis and safety considerations, and critical information requirements and immediate reporting thresholds for use during the next management cycle.

Preparation. The Area Command Direction form is completed by the Area Commander Planning Chief.

Distribution. The Area Command Direction form will be included in the Area Command Management Plan and given to all supervisory personnel in the Area Command organization. All completed original forms MUST be given to the Area Command documentation.

<u>Item #</u>	<u>Item Title</u>	<u>Instructions</u>
1.	AC Identifier	Enter the name assigned to the Area Command.
2.	Management Cycle	Enter the time interval for which the form applies. Record the start and end date and time.
3.	AC Key Decisions and Procedures	Enter operational guiding measures from the Unified Command. Provide IMT process guidance for delegation of authority, agency cooperation, cost sharing, resource ordering and other administrative guidance.
4.	AC Overarching Priorities	Enter clear, concise statements of strategic direction for managing the incidents under the Area Command. These priorities are for the Area Command for this management period and for the duration of the Area Command. Listed in order of importance. These are <u>not</u> priorities of the incidents, which will be developed on the AC 315, but are overarching priorities for the overall response.
5.	AC Limitations and Constraints	Enter clear, concise guidelines for response limiting factors and restrictions due to operations, weather, jurisdictions, resources and parameters agreed upon by the Unified Area Command.
6.	AC Objective(s)	Enter clear, concise statements of the AC objectives for managing the critical resources and for the AC. These objectives are for the AC response for this Management cycle and for the duration of the AC. Include alternatives. These are NOT ICP/Incident objectives which are completed by the Incident Commander(s), but are AC objectives related to AC operation, strategic direction for AC and each IMT, and identification and allocation of critical resources.
7.	AC Emphasis for the Management Cycle	Enter clear, concise statements of AC key emphasis and AC safety message.
8.	AC CIRs and IRTs	Enter clear, concise statements of AC critical information requirements (CIRs) for the Area Command. These requirements are for the response for this management period and for the duration of the response. Listed in order of importance. CIRs are information to be reported during a specified timeframe by the Area Command. Enter clear, concise statements of AC immediate reporting requirements (IRTs) for the Area Command. IRTs are a subset of CIRs and are information to be reported <u>as soon as possible</u> to the Area Command. For example, the CIR of number of response personnel on each incident and may have a related IRT of injuries to response personnel requiring other than minor first aid.
9.	Prepared By	Enter the name of the Assistant Area Commander Planning completing the form.
	Date/Time	Enter date (month, day, year) and time prepared (24-hour clock).

NOTE: AC 302 Area Command Direction is included in the Area Command Management Plan