

1. Area Command Identifier

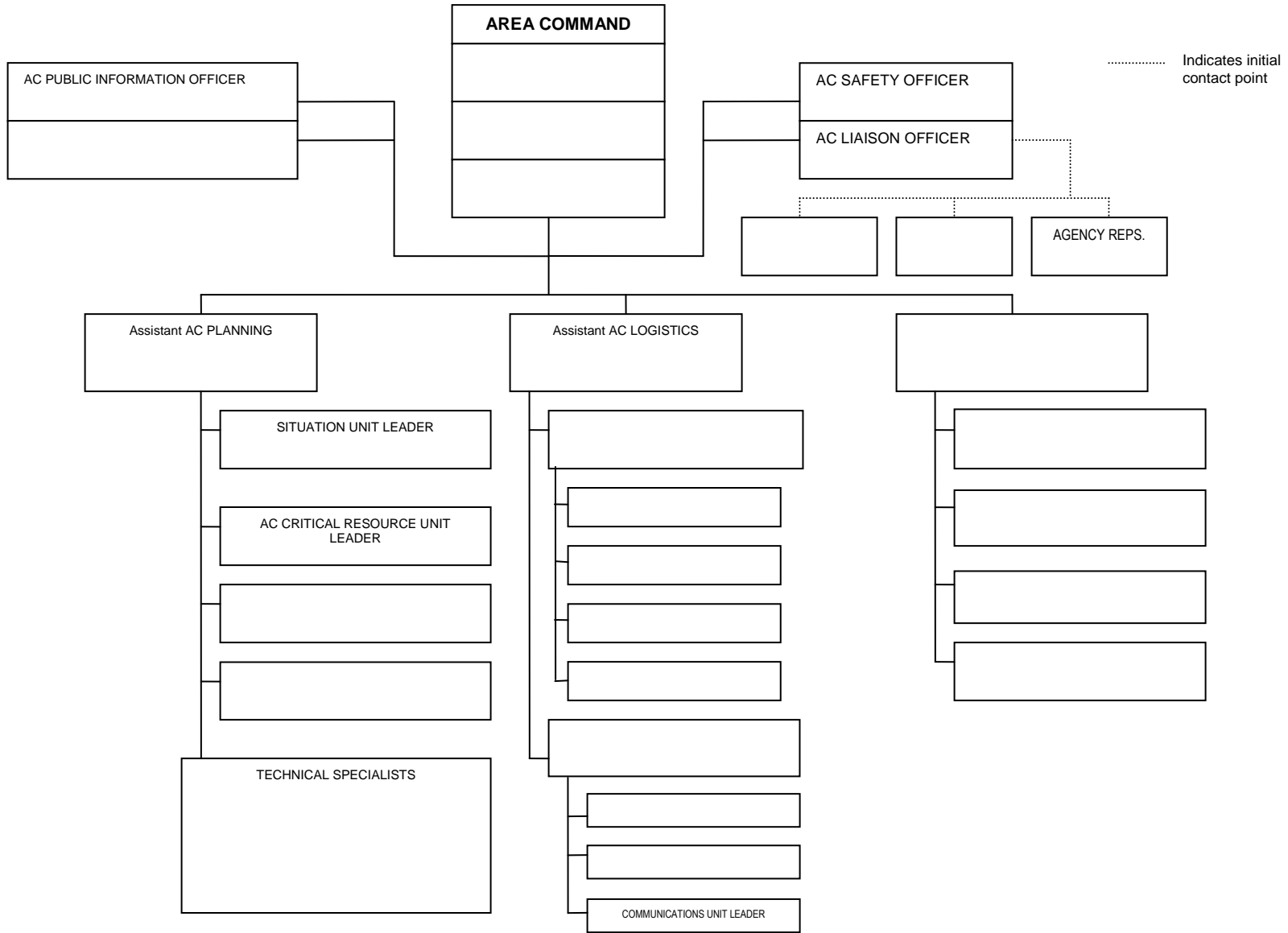
2. Management Cycle (Date/Time)

From:

To:

AREA COMMAND ORGANIZATION

CHART AC 307



3. Prepared by:

4. Date/Time Prepared:

AREA COMMAND ORGANIZATION CHART AC 307 (Rev 03/16)

## AREA COMMAND ORGANIZATION (AC 307) Revision 03/16

**Purpose.** The Area Command (AC) Organization Chart provides ICS personnel with information on the organization currently activated and the names of personnel staffing each position. An actual organization will be incident/event-specific. **Not all positions need to be filled.** The size of the organization is dependent on the magnitude of the incident and can be expanded or contracted as necessary.

**Preparation.** The AC Resources Unit prepares and maintains this chart under the direction of the Assistant Area Commander Planning.

**Distribution.** The Area Command Organization Chart is posted on the Area Command display and may be posted in other places as needed (e.g. the Area Command Joint Information Center). All completed original forms **MUST** be given to the Area Command Documentation Unit.

<u>Item #</u>	<u>Item Title</u>	<u>Instructions</u>
1.	Area Command Identifier	Enter the name assigned to the incident. Record the start and end date and time.
2.	Management Cycle	Enter the time interval for which the form applies.
3.	Positions	Enter the name of personnel staffing each of the listed positions. Use at least the first initial and last name. If there is a shift change during the specified operating cycle, list both names, separated by a slash. The AC organization should be kept small. Blank spaces are provided for additional positions if needed in the AC organization. See CG IMH form more information on other positions that might be used/activated.
4.	Prepared By	Enter the name and position of the person completing the form.
5.	Date/Time Prepared	Enter date (month, day, year) and time prepared (24-hour clock).