

DEPARTMENT OF HOMELAND SECURITY  
U.S. COAST GUARD  
**INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205-CG)**

**PRIVACY NOTICE**

**AUTHORITY:** USCG is authorized to collect the information pursuant to Emergency Management Manual, Volume IV: Incident Management and Crisis Response, COMDTINST M3010.24; Management of Domestic Incidents, Homeland Security Presidential Directive-5 (HSPD-5); National Preparedness, Presidential Policy Directive-8 (PPD-8); U.S. Coast Guard Emergency Management Manual, Volume I: Emergency Management Planning Policy, COMDTINST M3010.11; 40 C.F.R. § 300.125(a)(b); 14 U.S.C. § 504, Commandant; general powers.

**PURPOSE:** USCG collects the information to record all radio frequencies of Channel Name/Trunked Radio System Talkgroup assignments for each operational period.

**ROUTINE USES:** USCG will use this information to assist the Coast Guard and other agencies in all facets of emergency and incident management to prioritize and gauge the effectiveness of response actions. Information from this form may be disclosed externally as a "routine use" pursuant to DHS/USCG/PIA-008 Marine Information for Safety and Law Enforcement (MISLE).

**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. In order to assist with maintaining confidentiality respondents are advised not to disclose any additional personally identifiable information (PII) in their free-form responses.

**GENERAL INSTRUCTIONS**

**Purpose.** The Incident Radio Communications Plan (ICS 205-CG) provides information on all radio frequency of trunked radio system talkgroup assignments for each operational period. The plan is a summary of information obtained from the Communications Resource Availability Worksheet (ICS 217-CG). Information from the Radio Communications Plan on frequency assignments is normally noted on the appropriate Assignment List (ICS 204-CG).

**Preparation.** The ICS 205-CG is prepared by the Communications Unit Leader and given to the Planning Section Chief.

**Distribution.** The ICS 205-CG is included in the Incident Action Plan and duplicated and given to personnel requiring incident communications information. All completed original forms MUST be given to the Documentation Unit.

Item #	Item Title	Description
1.	Incident Name	Enter the name assigned to the incident.
2.	Incident Location	Enter the location of the incident / City and State or Country if applicable.
3.	Operational Period	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
4.	Basic Radio Channel Use	Enter the following information:
	Channel #	Use at the Communications Unit Leader's discretion. Channel Number (Ch #) may equate to the channel number for incident radios that are programmed or cloned for a specific Communications Plan, or it may be used just as a reference line number on the ICS 205-CG document.
	Function	Enter function each channel is assigned (e.g., command, support, division tactical, and ground-to-air).
	Channel Name / Trunked Radio System Talkgroup	Enter the nomenclature or commonly used name for the channel or talkgroup such as the National Interoperability Channels which follow DHS frequency Field Operations Guide (FOG).
	Assignment	Enter the name of the ICS Branch/Division/Group/Section to which this channel/talkgroup will be assigned (e.g., Branch I, Division A, Hazmat group).
	RX Freq N or W	Enter the Receive Frequency (RX Freq) as the mobile or portable subscriber would be programmed using xxx.xxx out to four decimal places, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. The name of the specific trunked radio system with which the talkgroup is associated may be entered across all fields on the ICS 205 normally used for conventional channel programming information.
	RX Tone/NAC	Enter the Receive Continuous Tone Coded Squelch System (CTCSS) subaudible tone (RX Tone) or Network Access Code (RX NAC) for the receive frequency as the mobile or portable subscriber would be programmed.
	TX Freq N or W	Enter Transmit Frequency (TX Freq) as the mobile or portable subscriber would be programmed using xxx.xxx out to four decimal places, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band.
	TX Tone/NAC	Enter Transmit Continuous Tone Coded Squelch System (CTCSS) subaudible tone (RX Tone) or Network Access Code (RX NAC) for the receive frequency as the mobile or portable subscriber would be programmed.
	Mode (A, D, or M)	Mode refers to either "A" or "D" indicating analog or digital (e.g. Project 25) or "M" indicating mixed mode.
	Remarks	Enter miscellaneous information concerning repeater locations, information concerning patched channels or talkgroups using links or gateways, etc. and narrative information regarding special situations.
5.	Special Instructions	Enter any special instructions (e.g., using cross-band repeaters, secure-voice, encoders, private line (PL) tones, etc.) or other emergency communications needs).
6.	Prepared By <ul style="list-style-type: none"> <li>• Name</li> <li>• Position/Title</li> <li>• Signature</li> <li>• Date/Time</li> </ul>	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).

