

DEPARTMENT OF HOMELAND SECURITY
U.S. COAST GUARD
COMMUNICATIONS RESOURCE AVAILABILITY WORKSHEET (ICS 217A-CG)

PRIVACY NOTICE

AUTHORITY: USCG is authorized to collect the information pursuant to Emergency Management Manual, Volume IV: Incident Management and Crisis Response, COMDTINST M3010.24; Management of Domestic Incidents, Homeland Security Presidential Directive-5 (HSPD-5); National Preparedness, Presidential Policy Directive-8 (PPD-8); U.S. Coast Guard Emergency Management Manual, Volume I: Emergency Management Planning Policy, COMDTINST M3010.11; 40 C.F.R. § 300.125(a)(b); 14 U.S.C. § 504, Commandant; general powers.

PURPOSE: USCG collects the information to provide information on all radio frequencies of Trunked Radio System Talkgroup assignments for each operational period.

ROUTINE USES: USCG will use this information to assist the Coast Guard and other agencies in all facets of emergency and incident management to prioritize and gauge the effectiveness of response actions. Information from this form may be disclosed externally pursuant to DHS/USCG/PIA-008 Marine Information for Safety and Law Enforcement (MISLE).

CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION: Providing this information is voluntary. In order to assist with maintaining confidentiality respondents are advised not to disclose any additional personally identifiable information (PII) in their free-form responses.

GENERAL INSTRUCTIONS

Purpose. The Communications Resource Availability Worksheet (ICS 217A-CG) provides information on all radio frequency of trunked radio system talkgroup assignments for each operational period and is used to prepare the Incident Radio Communications Plan (ICS 205-CG).

Preparation. The ICS 217A-CG is prepared by the Communication Unit Leader and given to the Planning Section Chief.

Distribution. Duplications may be made and given to personnel requiring incident communications information. All completed original forms **MUST** be given to the Documentation Unit.

Item #	Item Title	Description
1.	Incident Name	Enter the name assigned to the incident.
2.	Incident Location	Enter the location of the incident / City and State or Country if applicable.
3.	Operational Period	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
4.	Frequency Band	Enter the frequency band in use (LF, MF, HF, or VHF)
5.	Description	Enter brief description of communication resources being used.
6.		Enter the following information:
	Channel Configuration	Use at the Communications Unit Leader's discretion. Channel configuration may equate to the channel number for incident radios that are programmed or cloned for a specific Communications Plan, or it may be used just as a reference line number on the ICS 205-CG document.
	Channel Name / Trunked Radio System Talkgroup	Enter the nomenclature or commonly used name for the channel or talkgroup such as the National Interoperability Channels which follow DHS frequency Field Operations Guide (FOG).
	Eligible Users	Enter name of eligible users or resource on this channel configuration
	RX Freq N or W	Enter the Receive Frequency (RX Freq) as the mobile or portable subscriber would be programmed using xxx.xxxx out to four decimal places, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. The name of the specific trunked radio system with which the talkgroup is associated may be entered across all fields on the ICS 205 normally used for conventional channel programming information.
	RX Tone/NAC	Enter the Receive Continuous Tone Coded Squelch System (CTCSS) subaudible tone (RX Tone) or Network Access Code (RX NAC) for the receive frequency as the mobile or portable subscriber would be programmed.
	TX Freq N or W	Enter Transmit Frequency (TX Freq) as the mobile or portable subscriber would be programmed using xxx.xxxx out to four decimal places, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band.
	TX Tone/NAC	Enter Transmit Continuous Tone Coded Squelch System (CTCSS) subaudible tone (RX Tone) or Network Access Code (RX NAC) for the receive frequency as the mobile or portable subscriber would be programmed.
	Mode (A, D, or M)	Mode refers to either "A" or "D" indicating analog or digital (e.g. Project 25) or "M" indicating mixed mode.
	Remarks	Enter miscellaneous information concerning repeater locations, information concerning patched channels or talkgroups using links or gateways, etc. and narrative information regarding special situations.

